

Certificate No: TC\_\_\_\_\_

**TRANSFER CERTIFICATE**

1. Name of the student :
2. Admission No. :
3. Sex :
4. Name of Legal Guardian :
5. Nationality :
6. Date of Birth according to the admission register :  
(In words) :
7. Date of admission to the school :
8. Class in which the pupil last studied :
9. School/board annual examination last taken with the :  
result
10. Whether failed in the same class :
11. Subject studied: :
12. Games played or Extra-Curricular activities :  
usually took part
13. Date of leaving the school :
14. Class at the time of leaving the school :
15. No: of school days in this class to date :
16. No. of days attended in this class to date :
17. Reason for leaving the school :
18. Whether all dues have been paid to the school :
19. School fees paid up to :
20. General Conduct :
21. Date of application for the certificate :
22. Date of issue of school leaving certificate :
23. Remarks :

**Seal of the School**

**Verified by**

**Sign. of Principal**